

10 Ways To Level Up Your Decision Making

© Terry Danylak

Find The Truth

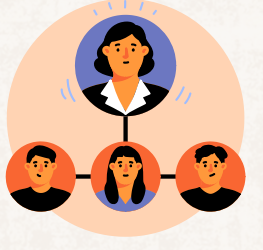
Do: People seek the truth. A good decision comes from that mindset.



Don't: Seek to be right. You can always find logic to prove your case.

Choose A Decision Maker

Do: Select the person responsible for making a decision in advance.



Don't: End up in a situation where there is no clear decision maker.

Limit Decision Makers

Do: Select one decision maker, if possible. More, if needed.



Don't: Have too many decision makers. Avoid committees.

Share Information

Do: Fully connect and share information with everyone.



Don't: Hold back vital info or share only partial bits of knowledge.

Ensure Everyone Has a Voice

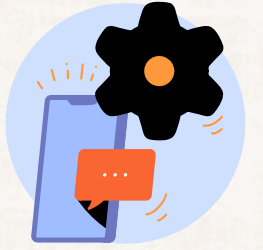
Do: Make sure everyone feels heard and that buy-in is achieved.



Don't: Favour some people over others or ignore others points of view.

Make It Simple

Do: Opt for less process. Just enough to keep things moving.



Don't: Burden your decision-making with undue process and paperwork.

Disagree And Commit

Do: Encourage disagreement, but commit once the decision is made.



Don't: Ignore those who disagree or try to please everyone.

Decide Quickly

Do: Make reversible decisions quickly. Otherwise take your time.



Don't: Waste your time in meetings discussing things that matter little.

Watch Your Biases

Do: Your best to minimize the effect of unconscious bias.



Don't: Assume your own actions are fully objective and unbiased.

Keep Minutes

Do: Keep a record of each person's input and decisions.



Don't: Assume you will remember what you thought or decided now.

