

How To Succeed

In a Leadership Role

✓ Do's

- 
Communicate Clearly
 Share your vision, goals, and expectations to ensure everyone aligns with you.
- 
Set Boundaries
 Establish and maintain clear boundaries to protect your and your team's time.
- 
Be Decisive
 Demonstrate leadership by making decisions and standing by them.
- 
Listen Actively
 Be open to your team's ideas and concerns, and acknowledge their input.
- 
Stand Up for Your Team
 Advocate for your team. Ensuring they receive recognition for their work.
- 
Encourage Autonomy
 Empower team members to take ownership of their work, provide support.
- 
Lead by example
 Demonstrate the behaviour, work ethic, and attitude you expect from your team.
- 
Manage Conflict
 Address conflicts promptly and professionally, and seek a fair resolution.
- 
Be Professional
 Uphold a high standard of professionalism, handling difficult situations with respect.

✗ Don'ts

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Micromanage
 Avoid controlling every detail of your team's work; trust them to handle theirs.
- 
Ignore Feedback
 Dismissing input from team members can lead to disengagement.
- 
Play Favourites
 Treat all team members equitably to prevent resentment and distrust.
- 
Avoid Difficult Conversations
 Shying away from addressing issues can make problems worse than they are.
- 
Overpromise
 Make realistic commitments and avoid promising more than you can deliver.
- 
Be Inconsistent
 Inconsistent behaviour or decision-making can confuse and frustrate your team.
- 
Resist Change
 Being inflexible can hinder progress in a rapidly evolving environment.
- 
Focus Only on Results
 Only chasing results can lead to burnout and disengagement of your team.
- 
Overlook Skill Development
 Failing to invest in the development of your team can lead to stagnation.



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